

In accordance with the Personal Information Protection Act, the Inspection Company of Korea, ('<http://tuv-korea.com>'), hereinafter referred to as 'INCOK'), has the following management policy to protect personal information and the rights and interests of users and to smoothly process users' complaints related to personal information.

When revising the personal information management policy, INCOK will announce it through public notice on the website (or individual notice).

○ This policy will be effective on November 1, 2016.

1. Purpose of Processing Personal Information:

INCOK manages personal information for the following purposes. The managed personal information will not be used for any purpose other than the following purposes. INCOK will seek prior consent when the purpose of use is changed.

A. Provision of Service

INCOK manages personal information for the purpose of providing customized service, etc.

B. Use in Marketing and Advertising

INCOK manages personal information for the purpose of identifying members' statistics such as access frequency, service utilization, etc.

2. Personal Information File Status

A. Personal Information File Name: Personal Information Collected

- Personal Information Items: E-mail, mobile phone number, name, workplace phone number, company name, cookie, etc.
- Collection Methods: Website service request, quotation input items, etc.
- Grounds for Management: Article 30 of the Personal Information Protection Act
- Management Period: One (1) year

3. Entrustment of Personal Information Management

- ① For smooth management of personal information, INCOK entrusts the task of personal information management as follow.

- ② When concluding an entrustment contract, INCOK specifies the matters concerning responsibilities such as prohibition of managing personal information for other purposes than execution of the entrusted works, technical and administrative protection measures, restriction of re-entrustment, management and supervision of the trustee, compensation for damages, etc. in accordance with Article 25 of the Personal Information Protection Act. And INCOK supervises whether the trustee safely manages personal information.
- ③ If the contents of the entrusted works or the trustee change, INCOK will immediately disclose the related information through this personal information management policy.

< Company Authorized to Access to DB >

Company Name: Wapplus Co., Ltd.

Representative Director: Jaehyung Sohn

Location: No. 505, 20th Block, 31-gil, Digital-ro, Kuro-ku, Seoul, Korea

Phone: 070-4161-1493 (Rep.)

4. Rights & Duties of Subject of Information and Methods of Exercise & Fulfillment

A user, as subject of information, may exercise the following rights:

① The subject of information may exercise the rights concerning personal information protection prescribed in one of the following paragraphs against INCOK at any time:

1. To request personal information inspection
2. To request error correction
3. To request deletion
4. To request management stop

② The exercise of the rights pursuant to Paragraph 1 may be made to INCOK in writing, by e-mail, etc. in accordance with the Form 8 of the Enforcement Regulations of the Personal Information Protection Act. In this case, INCOK will immediately take action as needed.

③ In the event that a subject of information requests error correction or deletion of personal information, INCOK will not use or provide the concerned personal information until correction or deletion is completed.

④ The exercise of the rights under Paragraph 1 may be done through the legal representative of the subject of information or the agent who has been delegated. In this case, the subject of information shall submit a power of attorney according to Form 11 of the Enforcement Regulations of the Personal Information Protection Act.

5. Filling Managed Personal Information Items

① INCOK manages the following personal information items.

< Provision of Service provision >

- Required fields: email, mobile phone number, name, company phone number, company name
- Choices: Cookies

6. Destruction of Personal Information

If the purpose of managing personal information has been achieved, INCOK destroys the concerned personal information in principle. The procedures, deadlines and methods of destruction are as follows:

- Destruction Procedures

The information entered by the user is transferred to a separate DB (separate documents in the case of paper) after achievement of the purpose to be stored for a certain period of time or destroyed immediately according to the internal policy and other related laws. At this time, the personal information transferred to the DB will not be used for other purposes unless otherwise prescribed in the law.

- Deadlines for Destruction

The personal information whose management period has elapsed is destroyed within 5 (five) days from the end of the management period. The personal information which has come to be not needed any more due to accomplishment of the personal information management purpose, abolition of the concerned service, end of business, etc. is destroyed within 5 (five) days from the day when management of the personal information is recognized unnecessary.

- Destruction Method

The personal information in the form of electronic files is destroyed in the technical methods unable to reproduce records.

The personal information printed on paper is destroyed by a crusher or destroyed by incineration.

7. Measures to Ensure Security of Personal Information

INCOK carries out technical, administrative and physical measures required to ensure security in accordance with Article 29 of the Personal Information Protection Act as follows:

① Minimization and Training of Personal Information Management Staffs

INCOK designates staffs managing personal information, conduct training for them once a semester and limit personal information management to the minimized number of staffs for safe management of personal information.

② Establishment and Implementation of Internal Management Plans

INCOK establishes and implements internal management plans for safe management of personal information.

③ Encryption of Personal Information

INCOK stores and manages user's personal information in the encrypted form, and safely manages important data by employing separate security systems such as encryption of files and transmitted data or use of file locking function, etc.

④ Restriction of Access to Personal Information

INCOK takes necessary measures to control access to personal information through granting, modifying, and deleting access rights to the personal information management database system, and also controls unauthorized access from outside by using intrusion prevention systems.

< KTUcloud Security System >

Public Cloud

1. Cloud Zone IPS
2. Cloud Zone Fire Wall
3. Cloud Zone DDoS Detective/Defender

⑤ Access Control of Unauthorized Persons

INCOK has set up separate physical storage areas for personal information and also established access control procedures for operating them.

8. Appointment of Personal Information Protection Manager

① INCOK is appointing the personal information protection manager who is responsible for general control of personal information management related works, resolution of complaints from subjects of information, remedy of damage, etc. as follow:

▶ Personal Information Protection Manager

Name: Hwang, In-Pyo

Title: Personal Information Protection Manager

Position: Junior Manager

Contact: 02-2188-0052, inpyohwang@tuv-nord.com

※ You will be taken to the Personal Information Protection Department

▶ Personal Information Protection Department

Department Name: IT

Manager: Hwang, In-Pyo

Contact: 02-2188-0052, inpyohwang@tuv-nord.com

- ② During using the service (or business) of INCOK, any subject of information may make inquiries about personal information protection matter, treatment of related complaints, remedy of damage, etc. to the personal information protection manager and the concerned department of INCOK. INCOK will faithfully answer any inquiry from any subject of information.

9. Personal Information Inspection Request

- ① Subject of information can request personal information inspection to the following department pursuant to Article 35 of the Personal Information Protection Act. INCOK will make efforts to promptly process the personal information inspection request made by subject of information.

▶ Personal Information Inspection Management Department

Department Name: HR

Responsible Staff: Lee, Young-Rim

Contact: 02-2188-0034, yrlee@tuv-nord.com

- ② Subject of information can request personal information inspection not only to the personal information inspection management department prescribed in Paragraph 1 but also through the website of the Personal Information Protection Support Portal of the Ministry of Public Administration & Security (www.privacy.go.kr).

- ▶ The Personal Information Protection Support Portal of the Ministry of Public Administration & Security → Complaints concerning personal information → Request for personal information inspection, etc. (I-PIN is required for identification)

10. Change of Personal Information Management Policy

- ① This personal information management policy will be valid from the effective date. Any change such as addition, deletion and correction in accordance with laws and policies will be notified through public announcement 7 days prior to implementation of the change.